

Local Area Forum Guide

Local Area	Area Co-ordinator	Democratic Services Officer
Amersham	Alison Derrick aderrick@buckscc.gov.uk 01494 586635	Helen Wailling hwailing@buckscc.gov.uk 01296 383614
Greater Aylesbury	Ian Reed ireed@buckscc.gov.uk 01296 383406	Katy MacDonald kmacdonald@buckscc.gov.uk 01296 383604
Beaconsfield*	Stephen Young spyoung@buckscc.gov.uk 01296 387543	Clare Gray cgray@buckscc.gov.uk 01296 383610
Beeches		Maureen Keyworth mkeyworth@buckscc.gov.uk 01296 383603
Buckingham	Mark Grindall mgrindall@buckscc.gov.uk 01296 387542	Liz Wheaton ewheaton@buckscc.gov.uk 01296 383856
Chepping Wye Valley	Madeleine Howe mphowe@buckscc.gov.uk 01494 475378	Karen Jones kljones@buckscc.gov.uk 01296 383627
Chesham	Alison Derrick aderrick@buckscc.gov.uk 01494 586635	Helen Wailling hwailing@buckscc.gov.uk 01296 383614
Gerrards Cross	Stephen Young spyoung@buckscc.gov.uk 01296 387543	Helen Wailling hwailing@buckscc.gov.uk 01296 383614
The Missendens	Alison Derrick aderrick@buckscc.gov.uk 01494 586635	Helen Wailling hwailing@buckscc.gov.uk 01296 383614
Haddenham & Long Crendon	Ian Reed ireed@buckscc.gov.uk 01296 383406	Katy MacDonald kmacdonald@buckscc.gov.uk 01296 383604
High Wycombe	Madeleine Howe mphowe@buckscc.gov.uk 01494 475378	Clare Gray cgray@buckscc.gov.uk 01296 3610
Ivers	Stephen Young spyoung@buckscc.gov.uk 01296 387543	Maureen Keyworth mkeyworth@buckscc.gov.uk 01296 383603
South West Chilterns & Marlow	Carole Burslem cburslem@buckscc.gov.uk 01494 475380	Clare Gray cgray@buckscc.gov.uk 01296 383610
North West Chilterns		Maureen Keyworth mkeyworth@buckscc.gov.uk 01296 383603
The Chalfonts		
Waddesdon	Mark Grindall mgrindall@buckscc.gov.uk 01296 387542	Katy MacDonald kmacdonald@buckscc.gov.uk 01296 383604
Wendover	Jackie Wesley jwesley@buckscc.gov.uk 01296 383839	Karen Jones kljones@buckscc.gov.uk 01296 383627
Great Brickhill, Wing & Ivinghoe		
Winslow		Liz Wheaton ewheaton@buckscc.gov.uk 01296 383856

If you would like to know who your local county councillor is, please go to www.buckscc.gov.uk/moderngov

If you require this document in an alternative format please contact:
Locality Services, County Hall, Walton Street, Aylesbury, Bucks, HP20 1UY.
locality-services@buckscc.gov.uk or 0845 3708090

Would you like more...

- Say in the public services you receive?
- Involvement in decisions taken on local services?
- Tailored services that better meet your local community's needs?
- Access to local services?
- Action from public organisations to make a real difference to you and your communities?

If so, please come along to your **Local Area Forum**.

Thank you for showing an interest in your Local Area Forum

Local Area Forums (LAF), or Local Community Partnerships (LCP) in some areas, give you the chance to hear about what is happening on your doorstep. The condition of roads, footways, parking, health, policing and schools are all topics which affect people's lives. If you have something to say or you want to know what is going on in your area, LAFs/LCPs are a way to get your voice heard.

The LAF/LCP can influence decisions about how money is spent locally, how to target services better for local people, what to prioritise in your area and has some funding available to help meet those priorities.

Guide to Meetings

The LAF meeting is held in public and members of the public are welcome to attend.

If we are talking about local issues we wouldn't expect you to travel too far to express your views. Forums are held in local venues like schools, community centres or church halls. The meetings are held on weekday evenings and run for about two hours. Meetings are advertised locally and on our website: www.buckscc.gov.uk/communities



All items to be discussed at the meeting are listed on the agenda. This will have been published seven days before the meetings, with spare copies available at the meeting. The agenda can be viewed at council offices, your local library and on the Buckinghamshire County Council website. If you want to receive regular information, contact the Democratic Services Officer shown for the LAF/LCP in your area (at the back of this booklet). Occasionally items of urgent business arise after the agenda has been published and, if the Chairman agrees, these are also dealt with at the meeting.

Putting across your point of view

There is always a question time where you can put your views across. At the Chairman's discretion, you can also comment on issues on the agenda as they come up.

If you know in advance that you would like to speak, it's a good idea to contact the Locality Services Co-ordinator in advance. The more notice you give, the more likely you are to get a satisfactory answer on the night.

The LAF may often be discussing issues of local concern about which people feel very strongly. Courtesy towards council officers and the LAF members is expected at all times. Verbal abuse or disruptive behaviour will not be tolerated and the Chairman may choose to close a meeting or restrict access to the meeting if such behaviour is taking place.



Drop-in sessions

Some of the LAF meetings hold drop in sessions immediately before the main meeting where you have the opportunity to discuss specific issues with officers from a variety of services including Transport for Buckinghamshire and Adults and Family Wellbeing. Check the information for the LAF in your area which will let you know what is available.

Petitions

Petitions may be submitted to Buckinghamshire County Council in a number of ways, such as direct to the Chief Executive, by mail, via a County Councillor or via a LAF meeting.

If a petition is presented by a member of the public to a LAF meeting, the LAF will refer it on to the relevant Head of Service. The LAF may also decide that the matter is of sufficient weight or County-wide significance to refer it to Full Council via a local County Councillor. Members of the public are welcome to speak about their petition at the LAF meeting.

The County Council's response to the petition will be reported back to the LAF in due course and the Cabinet Member may also report progress to Full Council.

Petitions relating to other organisations, such as the District Council, Primary Care Trusts etc. can also be presented at a LAF meeting and will be referred to the relevant organisation and a response sought.

Who's who at the meeting?

- * **The Chairman:** The Chairman controls the meeting and has the discretion to determine who may speak and for how long. The Chairman will be a County Councillor and the Vice Chairman will normally be a District Councillor for the area.
- * **District councillors**
- * **County councillors**
- * **Parish and town councillors for the area**
- * **Locality services co-ordinator:** a Council officer who is responsible for organising the meeting, managing agenda items and making sure issues from the LAF are progressed.
- * **Democratic services officer:** a Council officer who is responsible for the meeting administration and note taking.
- * **Lead area officer:** a senior County Council manager who works with the Locality Services Co-ordinator to provide senior management support to the LAF. In Aylesbury Vale and Wycombe District areas, there will also be a Lead Area Officer from the District Council ensuring commitment from both these organisations.
- * **Other council officers:** who give information and advice about their service when required.
- * **Police:** At most LAFs/LCP meetings, the local police will attend the meeting to discuss local community safety issues and report on local activities and priorities..
- * **Our other partners:** including the health service, Fire and Rescue, housing trusts, community and voluntary sector groups.
- * **Other:** anyone else that the LAF feel is appropriate to attend.

Further information

Please see the table on the following page for a full list of all the local areas across Buckinghamshire, and who the main contacts are for further information. If you have any queries or would like to attend the LAF in your area, please contact your Locality Services Coordinator in the first instance. Further information can also be found at www.buckscc.gov.uk/communities.

If you would like further information on how to get involved and have a say in how we deliver services, please go to www.buckscc.gov.uk/haveyoursay or call 0845 370 8090